***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** |  | **Meeting Date:** | **May 16, 2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Angela Davis** | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Angela Davis / County Administrator** |
| **Subject/Summary of Issue:** |
| Appointment of Ms. Natalie Reed to the position of County Counsel, effective May 17, 2023.Due to Mr. Ed Kiernan, County Counsel, recent announcement of resignation, the County Administrator recommends and seeks Board appointment of Ms. Natalie Reed to the position of County Counsel and approve Ms. Reed’s employment agreement.Ms. Reed’s employment with the County Siskiyou began September 8, 2009 in the position of Attorney III-Confidential. She promoted to Deputy County Counsel Natural Resources in April, 2013 and in June, 2017 appointed as the Assistant County Counsel. Her proven track record of knowledge, integrity and dedication, results in the confidence of Ms. Reed’s appointment to the position of County Counsel. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Presentation and staff direction only |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| It is recommended the Board: 1) Appoints Ms. Natalie Reed to the position of County Counsel effective May 17, 2023 through and including May 16, 2027; and 2) Approves the employment agreement, by and between Ms. Reed and the County of Siskiyou. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021